

Executive Director Profile

OREGON COAST COMMUNITY ACTION



Our mission:

**POSITIVE CHANGE FOR
THRIVING
COMMUNITIES.**

Vision

Oregon Coast Community Action provides **services** and **resources; helping** people in need, **fostering** self-sufficiency, and **empowering** individuals and families.

Core Values

Treat **everyone** with **dignity and respect**
Have **dedicated** employees who are **committed,**
caring and **compassionate;**
Empower communities through **collaborative**
partnerships;
Offer **hope** and celebrate **success!**

History and Programs

Oregon Coast Community Action is the largest non-profit on the South Coast. Since 1965 ORCCA has worked to provide services and resources to help empower individuals and families facing poverty. ORCCA provides cost effective joint administration, leadership and support for children's programs and emergency services on the Southern Oregon Coast.

ORCCA aims to serve communities throughout Coos, Curry and Western Douglas Counties, implementing services and strategies which break barriers related to poverty. In 2015, ORCCA also began serving as the backbone organization for the South Coast Regional Early Learning Hub.

ORCCA's programs include;

CASA of Coos County

Court Appointed Special Advocates (CASA) of Coos County was established in 1993. Our mission is to recruit, train, and supervise volunteers to advocate for the best interests of abused and neglected children in foster care. CASA advocates are appointed by a juvenile court judge to speak up in court for the children and monitor their cases until they are placed in safe, permanent homes.

South Coast Head Start & Early Head Start (SCHS)

SCHS is a comprehensive early childhood program that serves children ages 0-5 and pregnant women of income eligible families throughout the Southern Oregon Coast. The program is funded by both state and federal grants. All services are provided at no cost to the families. Head Start provides activities for children that help them grow mentally, socially, emotionally, and physically. The program supports parents as the first and most important teacher of their children.

Energy and Weatherization

The Energy Assistance and Weatherization program provides assistance to the citizens of Coos and Curry counties. Eligible residents can receive financial support to offset residential energy costs. Findings confirm that there have been dramatic increases in home energy costs that impose a burden on fixed and low-income households. The Weatherization program provides free services to income eligible residents in Coos and Curry counties.

Housing

ORCCA operates multiple housing assistance programs aimed at supporting housing stabilization for individuals and families. Housing programs are designed to help low-income individuals, veterans and families maintain or transition into permanent housing. Services include but are not limited to; deposit, short and long-term rent assistance, housing crisis program and supportive services for veterans. ORCCA is a Fair Housing Provider.

South Coast Families First

SCFF provides employment skills workshops, youth skills workshops and intensive home visiting for families.

SCFF also supports the Family Assistance and Support Team program providing transitional housing and intensive case management to families in crisis.

South Coast Food Share

As a program of ORCCA, South Coast Food Share (SCFS) has been focused on providing hunger relief and serving as the Regional Food Bank of Coos and Curry Counties since 1965. South Coast Food Share helps to provide an average of 1.8 million pounds of shelf stable, refrigerated and frozen food throughout its network of 48 Partner Agencies and Programs. SCFS also oversees the Snack Pack program which provides 536 youth weekend nutrition during the school year.

The Position

Reporting to and working in partnership with the ORCCA Board of Directors, ORCCA leadership and staff and the Community Action Partnership Organization, the Executive Director is responsible for carrying out ORCCA's strategic priorities and vision. The Executive Director is the ambassador for our region's anti-poverty work with a strong focus on communication and relationship building.

The Executive Director is responsible for daily operations, fiscal monitoring, community and partner relationships, support and management of executive staff, alignment of community stakeholders and representation at local, state and federal meetings and events. Teamwork and a professional public presence are essential.



Required Qualifications

- Master's degree, or a bachelor's degree and 6 years of relevant experience
- Proven successful experience in developing, reporting and working with a Board of Directors (or other council of policy makers).
- Strong proven abilities in fiscal management and oversight and complex funding streams.
- Knowledge of and/or passion for the programs we provide.
- Strong ability to communicate ideas clearly both verbally and in writing; including public speaking and to a variety of individuals from diverse socio-economic backgrounds in order to facilitate collaboration.
- Ability to organize, exercise sound judgment, be resolution oriented, demonstrate flexibility, openness to change, and have acceptance of diversity.

Behavioral and Professional Competencies

The ideal candidate will exhibit the following professional strengths:

- Fiscal acuity. The ability to comprehend and understand non-profit accounting and profitability from experience.
- Relationship Building. Ability to connect with a variety of people and personalities.
- Self-Awareness. Displays self-knowledge and high emotional intelligence.
- Strategic Thinking. Develops long range plans with clear outcomes to solve complex problems.
- Resilience. Reacts to stress and adversity with balance and grace.
- Stewardship of funds. Utilizes resources with intention.
- Problem Solving. Assesses situations and uses logic to create solutions to each unique need, striving for accuracy and effectiveness.
- Integrity and Trust. Inspires trust and is a direct and honest individual. Can communicate in an appropriate and helpful manner and is able to admit mistakes, keep confidences, and otherwise maintain a high standard of professional ethics.

Required Personal Attributes



- ☀ Visionary leader
- ☀ Passionate about Early Learning
- ☀ Positive, asset-based demeanor
- ☀ Diplomatic and astute
- ☀ Strong critical thinking and problem solving skills
- ☀ Committed to collaboration
- ☀ Respectful and trustworthy
- ☀ Healthy sense of humor
- ☀ Innovative
- ☀ Flexible and adaptable

Living and working in Oregon's South Coast

The ORCCA main office is located in Coos Bay, Oregon in beautiful Coos County. Coos County is located on the Southern Oregon Coast, sometimes referred to as "Oregon's Adventure Coast". Water and outdoor activities are abundant with countless opportunities to surf, paddle, swim or float our ocean and rivers. Our nature trails invite you back time after time to check out their changing landscapes. ATV our legendary sand dunes or relax with a book on one of our many secluded beaches.

Coos Bay has a variety of grocery stores including a community owned co-op, Coos Head Food Co-Op. Our local brewery, 7 Devils hosts live music weekly. The Egyptian Theatre is a historic movie theatre that was originally built in 1925 and has recently been restored. The Coos History Museum, Coos Art Museum and Marshfield Sun Printing Museum provide opportunities to learn about local history and art. Our locally owned restaurants use local ingredients and serve as a hub for community connections.

It's not uncommon to have a 70 degree sunny day in January on the South Coast. While we have some stormy days, its generally temperate and pretty perfect here!

Application Requirements

Your application package must include:

1. A completed application;
2. A detailed resume and cover letter which specifically address your qualifications and experience as they pertain to the requirements for this position;
3. Minimum of 3 professional references and contact information;
4. Written Responses to the following questions:
 - a. Please describe why you would like to be the Executive Director of Oregon Coast Community Action (ORCCA). If currently employed, please tell us why you are considering a change in employment.
 - b. In your opinion, what are the causes and possible solutions to poverty? What role does Community Action play in the solution?
 - c. Please describe a situation that best demonstrates your ability to lead an organization, program, or project.
5. Please submit your application materials via our website at:
www.orcca.us

To see the full position description or view more information,
please go to:

www.orcca.us/careers

Other contact information:

HR@orcca.us or at 541-435-7090